

## Sample Annual Notice of Nondiscrimination

### Requirements:

- **Target audience:** Students, parents, employees, *and the general public*
- **Frequency of publication:** Prior to the beginning of the school year, no earlier than July 1
- **Publication Examples:** Website, radio announcement, newspaper

### Sample

(LEA) offers career and technical education programs in (types of programs offered). Admission to these programs is based on (admission standards). It is the policy of (LEA) not to discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities.

(LEA) will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. The following person has been designated to coordinate Title IX and Section 504 compliance:

Name or Title

Address

Telephone number

Email

*\*If the LEA's service area contains a community of national origin minority persons with limited English language skills, the annual notice must:*

- *Be disseminated to that community in its language and*
- *State that the LEA will take steps to assure that the lack of English language skills will not be a barrier to admission and participation in the LEA's CTE program(s).*